



Minutes of meeting – 20 Feb 2019

Present: Mel, Fiona, Dagmar, Dave, Doug, Tony & Rachel

Start Time – 6pm – dinner

1. 6.30 – Walk around the School

Mel took us on a tour around the school to point out the work that had been completed. Tony asked whether we should get Ritchie a gift. Mel will organise on behalf of the board.

2. Previous Minutes

No matters noted
Rachel passed the minutes
Doug Seconded.

3. Action Register

Rachel to sort out the H&S Committee. To set up meeting with Fiona and Ritchie.

4. Correspondence

No correspondence for the Board noted. Mel has correspondence on the activity fee – to be discussed shortly.

5. BoT Site Dashboard

as per agenda, not updated until March.

Items to Discuss:

6. Electing Chairperson

Fiona ran the meeting for electing the Chairperson. Doug nominated Tony. Dave Seconded. All agreed.

Tony appointed to Chairperson until First Meeting following Election.

7. RE-ELECTIONS

Doug advised that he will not be standing for re-election while he is studying. He may try to come back in the future.

Tony is happy to stand for the 18-month term, but likely to want to go on a term beyond that.

Dagmar is happy to re-stand for the staff representative. Mel will ask the staff if anyone else wants to stand. If so, a separate election will happen for the staff representative.

8. Charter & Strategic Plan 2019

Noted that the Strategic plan has not changed too much. Dave asked whether the staff know what the strategic plan is.

Mel confirmed that Fiona is working on a plan on a page document for the staff that will outline the goals and strategic plan – so they can integrate with it.

Fiona also commented that action plans are going to be made for the different topics that will always lead back to the Charter & Strategic Plan.

The Plan on a Page will also go out to the community. It will also have a child version so the children also know what we are working towards.

Mel & Fiona also talking with staff about management units, tying it in with what they are supposed to be.

Charter & Strategic Plan has been approved.

9. Activity Fee Update

We have 5 officially written complaints out of 476 students. 49% have paid.

They have had a push in the last week as the activities have started for the year 5/6. All children are getting the enhanced part this week but if they still don't pay they will not receive the enhancement.

The "taster" will not be beyond the week as we can't offer it without people having to pay.

Mel has been handling the complaints and questions well. She has talked to some parents about how the last years some of the fees were subsidised by those paying for the donation.

Mel has had to provide one parent with a breakdown of the fees. We agreed that this should not be published but Mel can use it when needed.

We are trying to avoid admin time – this is already taking a lot of admin time.

Mel confirmed she will keep going with trying to get the funds in as otherwise it will start affecting the school funds.

We discussed that if we don't get all the fees in and the project fails we will go back to asking for donations as well as activity fees throughout the year. The board doesn't want it to fail and we are hopeful that it becomes the new way for GHS.

10. Committee Feedback

Cultural Community

Tammy is doing great work on this. Need a board representative. Will discuss shortly

Property (Tony)

Had the property walk around earlier.

Curriculum (Doug)

Fiona had shared the curriculum plan with Doug. Doug to review what would be useful going forward to give the board updates on.

Doug said that there is not likely to be anything every board meeting.

Mel said it would be good for the board representative to be responsible for looking at the results and questioning the team on what they are planning to do should it not be moving forward.

Finance (Dave)

Dave also commented the same – some meetings there may not be stuff to report on. But he has come through the finances with Mel.

H&S (Rachel)

As above – Rachel, Ritchie and Fiona to set up meeting to organise.

Fundraising (Rachel, Doug)

Waiting for PTA. Meeting on 28th. RB to attend.

We discussed that Marian shouldn't be head of PTA and also doing the international students but might be hard to replace her on the PTA.

Mel mentioned we may have some problems with the international students in getting them home stay homes. Dagmar said that's always been an issue but it all had worked out in the end.

11. Communication

Tony discussed that the team should also feel comfortable catching up with the leadership team to touch base on a regular basis. We as a board should look for opportunities to learn more outside of board meetings and feel free to approach.

12. Board Payments / Expectations

To be transparent to those that are coming on board Tony would like to state what we get paid per meeting that you attend and what the expectations are for being a board member.

They are going to take the amount that the NZSTA give us and divide it by the amount of meetings to work out what it will be.

13. Tomorrow's School Boards

There is a survey that the board can complete in relation to the proposed board changes.

Doug can understand the rationale behind the changes, but questions the effectiveness of it.

Dagmar and Dave agreed this would benefit a school with a dis-engaged boards, but at the expense of engaged boards.

Board to review and bring to next meeting. Dave will lead the discussion on it as we need to give a board response.

End time 7.53