



## Meeting of the Gulf Harbour School Board of Trustees



Wednesday 22nd June 2022

Meal - 6.00pm - In the Staffroom

Meeting - **6.30pm - In the Staffroom**

**Present - Dave Saunders, Mel Crosbie, Abi Cropley, Matt Pederson,, Tony Naidu,**

**Apologises - Earle Wilkes**

**Guests Wayne and Greg Oliver, Jacki Harrison, Fiona Southgate**

Welcome/Karakia (All say together)

Conflicts of Interest - None

PB4L Meeting Matrix - Available to read

BoT Code of Conduct - Available to read

Action Register - Noted

Minutes of the previous meeting Motioned Tony and Second Dave

BoT Dashboard - (May/June 2022)

- No comments under general finance
- Donations - a little improvement - 30% of families are paying - if all paid = \$110k we are way off this mark
- Working capital increase but general trend is to end on a deficit this year
- Term 2 stand downs - way above normal - due to physical violence - no nonsense approach/ drawn the line - Parents behind the school and supportive of the schools actions
- Parent interview % attendance lower than 2020 - working on target students' families who did not attend. 85% attended.
- Impact of staff sickness is huge - this impacts cover for classrooms and teaching and learning for our students. Due to covid and general illness and wellbeing issues.

### Strategic Update:

*Our strategic Aims 2022 ... Teaching & Nurturing Our Community Together*

**TEACHING & LEARNING**  
Maximise student engagement across all learning areas

- Utilise and tailor opportunities to cater for and support students with different learning needs
- Honour our Treaty obligations and ensure opportunities are provided for learning success for Maori
- Ensure opportunities are provided for learning success for Pacifica and other ethnic groups.

**COMMUNITY & CULTURE**  
Have a strong community culture that values diversity and multiculturalism

- Strengthen and celebrate our positive culture within our school and in our wider community - The GHS Way

**RESOURCING & PROPERTY**  
To have a safe, clean and modern learning environment for all to enjoy.

- Improve the outside environment for learning and play.
- Develop a future proof property plan for roll growth.

*'Be the difference to ourselves, others and the world'*

Responsibility • Tū tika . Resilience • Tū kaha . Kindness • Atawhai . Respect • Manaaki



*'Be the difference to ourselves, others and the world'*





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### Strategic Plan - review

**Resourcing & Property** - *To have a safe, clean learning environment for all to enjoy.*  
Due to the commercial sensitivity of the property project involving Greg Oliver and GHCC and also with multiple stakeholders meetings still to be conducted with unknown outcomes, the minutes related to this portion of the meeting have been redacted and will be recorded and saved separately.

### Items to discuss:

- Hautu Review - (Jacki) - moved to next meeting
- International Update (Finance Committee)

Borders reopening - international liaison has begun again - proposal made to the school for the end of 2023, timescales, costs and activities. It was agreed to only look until the end of 2022 at this point in time. What are the costs for this and what would be the returns? Re-engagement is the focus of international students this year. Costs for that would be \$50k for the outlay to staff, marketing and administration. Return of around 80K is possible. There is a 6 month review of this investment/ fixed term staff contract. This is a financial risk but could make great returns. Board decision - finance committee supports the proposal - Motion to approve Tony CS, second Dave - all Board present agreed.

- Kahui Ako Joint Leadership (Matt/Mel)

Co leadership is now official between all 4 Principals and is now working across the peninsula. Each Principal has a focus and role.

- Good news stories - (Abi)

Abi spoke about the great learning stories and events around the school.

### Sub Committee feedback:

- Excluded child update (Matt)

No direct update - the child remains on our roll - Ministry staff are away so Matt has no new information to share.

### Committee feedback (if appropriate): *Please let me know 24 hrs before meeting*

- Property - Flood Update (Mel)

4 classrooms flooded - ministry and insurance claims, dehumidifiers, grinders in and new carpets to be laid next week.

- Curriculum - N/A
- Finance - Update/Aged debt report (Dave)

Dave updated the Board around the financial working capital. Current assets versus current liabilities. Working Capital in schools was briefly explained - in schools we have to have around \$500 (minimum) per student maintained in our working capital at all times. We are spending more than is coming in, and our working capital is declining. We have less flexibility when the working capital gets closer to the \$500 mark per child. The working capital has an end of year forecast that will take us below the \$500 mark per child.

Aged Debtors position discussed. Great recovery has been achieved for BASC. Sports debt is more troublesome therefore a new communication has gone out that students with Debts cannot compete in other sports events. Mel will check further details and communications with the debtor families. A process will then be developed around how many communications will be made before a further step to retrieve the debt will be made. A





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Board policy will be created to include the above - And will go to school docs. Payment options will be available for those who require it before signing up to a sport.

- Culture & Community - N/A
- Health & Safety - H&S Register

**AOB** (Please put comments in at least 24 hours before the meeting for any other business you would like discussed)

- End of Term social (8th July from 3.00pm at school) - Board members welcome
- Celebration of learning Wednesday 6th July - Board presence requested - Matt P can do this evening.

### Agenda for the next meeting

Karakia/ Closure

**End time** 8.00pm

