



Meeting of the Gulf Harbour School Board of Trustees



Wednesday 9th November 2022

Keeping the learner at the centre of our decision-making

6.30pm Meeting - In the Staffroom

AGENDA COMMENTS DOC

Welcome/Karakia

Present: Earle, Jennie, Fiona, Abi, Jacki, Tony N, Tony C, Matt, Dave

Apologies

Apologies: Mel (Mel will not be attending meetings until the mediation process that is happening to resolve the formal complaint she has lodged is completed satisfactorily.

Conflicts of Interest

Trustee Preparedness Disclosure (Presiding Member) - Opportunity for members to disclose their preparedness as per current Code of Conduct:

- *Self Declaration - All in attendance confirmed they have accessed all reports and prepared for the meeting.*
- *Reports Access Report was discussed that it was an option to hold each other accountable for their self declaration as there is a report that shows if members have accessed reports or not. It was agreed that this should not be required and that all members should be open and honest with each other at the start of the meeting declaring their level of preparedness.*

PB4L Meeting Matrix

Action Register (Presiding Member)

Correspondence -

ERO letter - All congratulated school leadership on an outstanding achievement.

NZSTA Update - NZSTA to provide a consultant that will run several sessions with the Board to help the Board improve how it operates. This service is not at a cost to GHS.

Formal Complaint Update - Mel has lodged a formal complaint against Earle. Mediation is currently being undertaken by both parties with an external mediator recommended by NZSTA that GHS is paying for. At this time both parties have met initially with the mediator.

Enrolment Scheme

Enrolment Scheme Approval Approval Letter

Enrolment Scheme

Map

- *Resolution passed to adopt the enrolment scheme - All in favour*

H&S Register (Presiding Member)

Minutes of the previous meeting (Presiding Member)

- *Resolution passed to accept minutes as true and accurate - All in favour*

Confirmation of Board Members

Discussion around understanding roles of the members. All members have an equal vote, with all elected parent trustees representing parents' votes, whether they have children at school or not.

Elected Parent Trustees: Tony Naidu, Earle Wilkes, Jennie Burrowes, Matthew Pedersen, Tony Cheetham.

Elected Staff Representative: Abi Copley

Co-opted Board Member: Dave Saunders

Principal: Mel Crosbie





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Committee Updates:

Finance - Wider Learning Costs

- Resolution passed that we continue with promoting donations at the beginning of the school year and then offer an activity payment plan in Term 1 listing items for the whole year - Tony N moves, Dave seconds, All in favour

GHS Xmas Party - In committee discussion had with Presiding Member taking actions following.

Property - Master Planning

- Resolution passed to approve the proposed Masterplan - Tony N moves , All in favour

Agenda Items:

DASHBOARD - comment in separate Dashboard Comments documents.

- Resolution to accept September Financials presented on the dashboard - Tony N moves, Dave seconds, All in favour
- Resolution to accept the following policies presented on the dashboard:
- Health, Safety & Welfare - Tony N moves, All in favour
- Alcohol, Drugs & other harmful substances - Tony N moves, All in favour
- Digital Technology & Cyber Safety - Tony N moves, All in favour
- Resolution to accept Dashboard as read - Tony N moves, All in favour

Good News Stories

It was agreed that these stories are very important and Abi was thanked for her work on them.

- Resolution passed to approve as read- Abi moves, Tony N seconds all approving as read

NZSTA Actions

- Resolution passed to approve Board Corner proposal - Tony N moves, All in favour
- Resolution passed to delay work on Board Essential Agreement until after NZSTA consultation completed - Tony N moves, All in favour
- Resolution passed to start meeting at 6.30pm with Karakia prior to meal, with overall meeting to be scheduled to be finished by 8pm - Tony N moves, All in favour
- Resolution passed to add whakataukī after meal
"Ma te huruhuru ka rere te manu" - Adorn the bird with feathers so that it may soar/fly. - Tony N moves, All in favour
- Resolution passed to change closing Karakia with the addition of "o matou kura" Our School prior to Our Friends. - Tony N moves, All in favour



'Be the difference to ourselves, others and the world'





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Karakia Whakamutunga

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou
katoa
Ō mātou hoa
Ō mātou whānau
Āio ki te Aorangi.

Our work has finished
For the time being
Protect us all
Our friends
Our family
Peace to the universe.



- Resolution passed to hold at least two meetings per year offsite and some GHS meetings in classrooms. Next meeting to be in Abi's class - Tony N moves, All in favour

Code of Conduct

Discussion was had regarding whether Staff code of conduct should stay within the GHS board of trustees document, majority has voted for this to remain in place.

- Resolution passed to adopt updated GHS Board of Trustees' Code of Behaviour - Tony N moves, All in favour
- Resolution to adopt term Chair to replace Presiding Member - Tony N moves, All in favour

Draft BoT Governance Annual Self Review

- Resolution passed to approve that all Board Members complete this self review annually starting December 2022. - Tony N moves, All in favour

Presiding Member Delegations

- Resolution passed to approve Role of the Chair. - Tony N moves, All in favour

Agenda items for the next meeting

- Community consultation group (Jennie/Abi)
- Continued GHS Environment Enhancement (Jennie/Abi)

Karakia (new version)/ Closure

End time 7.45pm



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