



## Meeting of the Gulf Harbour School Board of Trustees

Wednesday 10th May 2023

### Keeping the learner at the centre of our decision-making

**Attendance:** Tony Naidu, Mel Crosbie, Dave Saunders, Abi Copley, Alan Curtis, Jennie Burrowes, Jacki Harrison, Fiona Southgate, Ruth Taylor, Earle Wilkes, Tony Cheetham

[PB4L Meeting Matrix](#),  
[Code of Conduct](#), [Code of Conduct Register](#),  
[Conflicts of Interest and Annual Self Review](#)  
[Role of the Chair](#)

Reminder for all Board to have paid Donations or discussed payment options with Accounts.

**Venue - Camp Merc, Long Bay**

6.30pm Meeting Started

[Welcome/Karakia](#)

**Apologies:** Matt Pedersen (proxy votes sent)

Brief introductions for Alan.

[Health and Safety](#)

[Action Register](#)

Correspondence: Noted that letter to staff went out and Ruth sent note to Board to thank Board.

**Kai and Whanaungatanga**

[whakatauki](#)

[Minutes of the previous meeting](#)

Tony as Chair motioned for all who attended the meeting to pass resolution to pass minutes as true and accurate. Passed with all who were in attendance in favour.

Earle objected to several points that he believes are inaccurate and subjective actions which he was supposed/indicated to have taken/not taken, however, as Earle was not in attendance he was advised he did not have a vote as this vote was to approve if minutes were true and accurate not to debate the topics of the minutes.

[DASHBOARD](#)

Mel motioned resolution to accept Dashboard as read and accept policies contained within it. Seconded by Tony C. Passed with all in favour.

Tony as Chair motioned resolution from Finance Committee to accept March Financials, that the Board Funded International Coordinator position be made permanent from 2024 and that the EOTC Lead Fixed Term position be approved to start from July 1 2023 through to December 31 2024. Passed all in favour who were able to vote. Abi unable to vote as a teacher.

Jennie motioned resolution to disband Community Voice Committee, add Jennie as Chair of Big Picture Fundraising Committee, along with Earle, Tony C, Abi; create new Committee for Road Safety with Jennie as Chair, Dave, Tony C and non Board member parent who has shown interest as members; and to set as requirement for all committees to have at least one minuted meeting between regular Board meetings or be automatically disbanded.

Seconded by Dave. Passed all in favour.



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It was noted how good a job Matt and Mel are doing with Finance and Property Committees that take a significant amount of time. Matt in particular works tirelessly with Sharon on our accounts, including reducing Aged Debtors to under \$500 now.

**NZSTA Conference Update.** Jennie, Abi, Jackie, Mel and Tony N will be attending as in Rotorua and will be less expensive overall. We will be expecting 3 action items from the team to be implemented over the following 12 months.

**Staff and Board Reset.** Abi thanked for working on this. The Finance Committee refined the list and all items moving forward were within budget and didn't require additional financial approval from the Board. It is important that both the Board and Staff work together and this is a good starting point to rebuild trust. All agreed that this was a good proposal and supported. No vote required as no additional funding requested.

### **Agenda items for the next meeting**

(opportunity for Board Members to raise items to be considered for next Board meeting agenda)

- Motion could be considered that active board members with Children at the school get a 50% discount off School fees costs as a sign of respect and support for the work they do? MP
- Revisit Board ways of working document presented September 2022. Earle
- Structured PD utilising NZSTA online modules more. Dave
- Board individual and overall self review - what have we achieved for the learners/school in the last 12 months.

**Karakia / Closure**

**7.35pm End time**



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